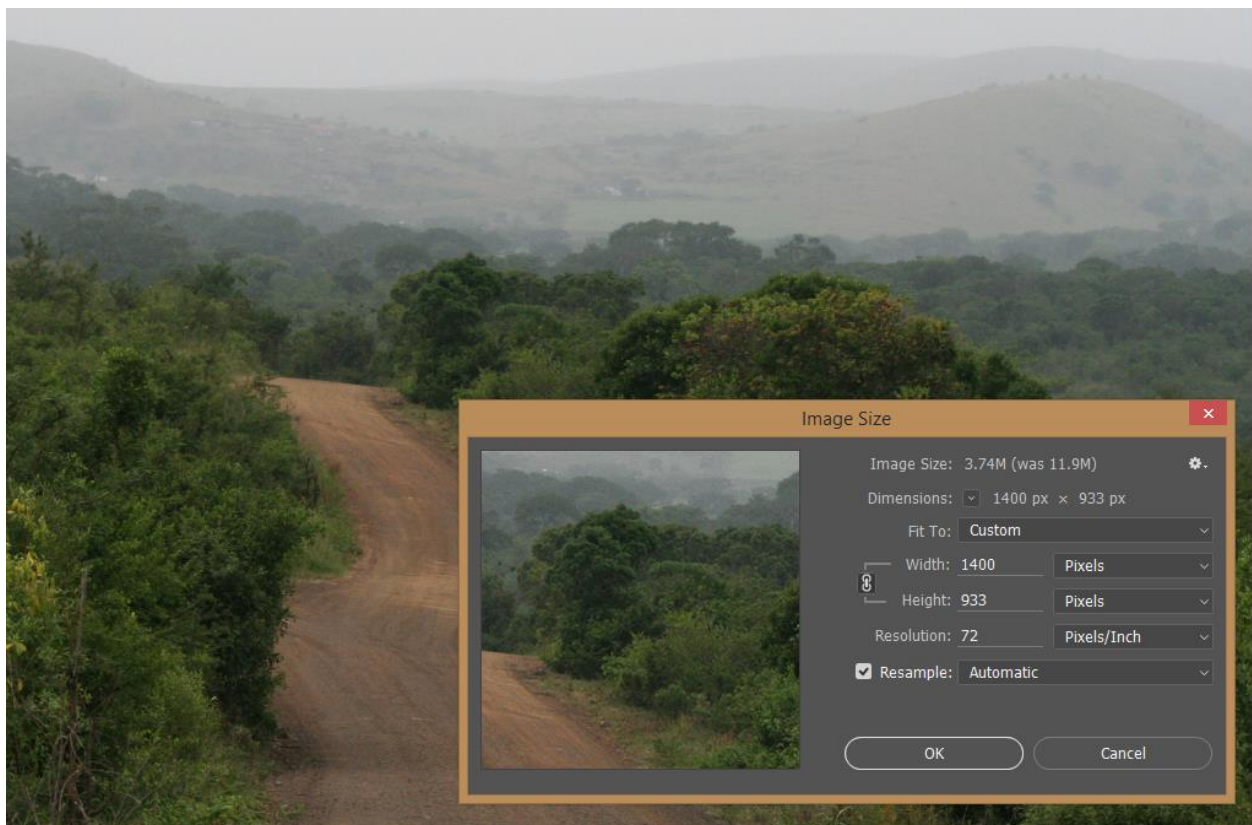


INSTRUCTIONS FOR SIZING AND SAVING IMAGES FROM PHOTOSHOP/ELEMENTS FOR DIGITAL COMPETITION ENTRIES

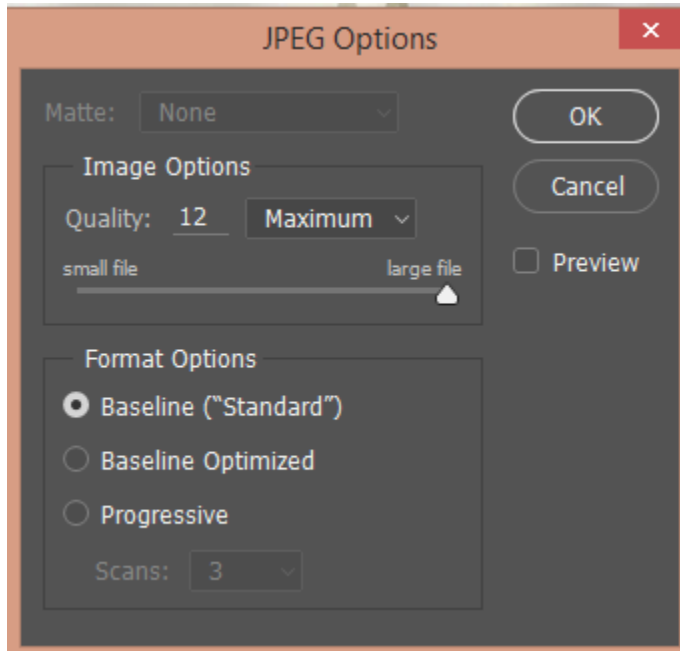
- 1. Open** the final image you have been working on in Photoshop or Elements.
- 2. Flatten** the image if you have layers. (From the menu line, click on Layers>Flatten Image.)
- 3.** Click on **Image>Image Size**, or in Elements click **Image>Resize>Image Size**. In the **Pixel Dimensions** area, enter in **1400 pixels** in the Width box for a Landscape format, or **1050 pixels** in the Height box for portrait format. Assure that the other box now has **1050 pixels** or less for Landscape format or **1400 pixels** or less for a Portrait format. Then click the "OK" button.

(The other dimension will automatically fill in after typing "1050" or "1400". The reason this happens is the "Constrain Proportions" box is checked.)



- 4.** Go to **File>Save As**. When the Save AS box appears, pick the folder you wish to save the sized file in at the top of the box.
- 5.** In the **Format Box**, assure the image is saved as a **.jpg** file. After you click the **Save** button, you will get another pop-up box called the **JPG Options**

box.



6. In the **JPG Options** box, you are able to set the quality as you want. There are no limitations on file size.

7. Click **OK**.

If you have questions, email Tom McCreary (tcmccreary@cox.net) or okccdital@yahoo.com or call Tom at (405-634-1817)