

## **BY LAWS OF THE OKLAHOMA CAMERA CLUB, INC.**

### **Article 1- Membership**

*Section 1*-Any person interested or active in photography may make application for membership in the Club. There shall be three kinds of membership, namely; Regular Membership, Inactive Membership, and Honorary Membership. A descriptive listing of all membership types shall be included in the Yearbook.

*Section 2* - Application for regular membership shall be made upon the required form presented to the Secretary. The Secretary shall refer all applications to the Executive Board promptly and such Board shall upon whatever investigation of the applicant they may deem proper, act upon such application. Applicants shall be notified of their acceptance or rejection.

*Section 3* - Any active member who is unable to participate actively but retains a strong interest in the club and meets the eligibility requirements for inactive status may request the Executive Board to grant inactive membership. The inactive member will be designated with an (I or other symbol in the directory and shall receive a directory and the Hypocheck and attend any meeting, but will not participate in competitions, judging etc. Active status may be restored by notifying the Secretary and paying the current fee, or by review of the Executive Board.

*Section 4* - Membership shall be terminated upon resignation in writing to the Secretary, upon conduct disapproved by a majority vote of the Executive Board subject to appeal by a vote of the membership, or by failure to pay dues. Members who shall be in arrears two months in payment of dues shall be notified by the Secretary, and unless payment is made by the end of the third month in arrears, membership shall be deemed canceled forthwith. Any member whose membership has been canceled for cause may make application for new membership, as provided herein. A member may be reinstated, where such prior membership has been terminated upon resignation submitted to the Club, during a time that all dues have been fully paid to date of resignation.

*Section 5* - Termination of membership shall cause forfeiture of all rights, interest or title of any member to property, assets and privileges of the Club.

### **Article II — Dues**

*Section 1*- Annual membership dues shall be paid by each member of the Club according to a dues schedule which shall be established by the Club's Executive Board.

*Section 2* - All dues are payable in full and in advance on or before the first day of July of each year. New members shall pay dues for the current year according to the dues schedule established by the Executive Board.

*Section 3* - **Honorary** Members shall not be required to pay dues.

### **Article III - Nomination, Election, and Installment of Officers**

*Section 1*- Officers and Directors shall be elected by majority vote of the members present at the Annual Meeting and Election, provided however that a quorum as provided by the Constitution is present.

*Section 2*- Nominations of officers and directors shall be by Committee of three members appointed by the President. Nominations of this committee shall be presented at the meeting immediately preceding the Annual Election and shall be published. Additional nominations may be made from the floor by any member.

*Section 3* - The newly elected officers and directors shall take office at the last meeting in June of each year and shall serve for their term as provided by the Constitution, or until their successors are elected and qualified.

#### **Article IV - Duties of Officers**

*Section 1*-The President shall preside at all meetings of the Executive Board and the Club and with the approval of the Executive Board shall; appoint the chairpersons of all Standing Committees; appoint the chairperson and members of Special Committees; sign all written contracts or obligations of the Club; function as an ex-officio member of all committees; Officially represent the Club.

The President shall prepare, or direct the Treasurer to prepare, and submit to the Executive Board in advance of the first regular meeting in July of each year an annual budget for presentation to the membership at such meeting. Such budget shall serve as a financial guide for the club activities during the year. On or before the first day of May, or at any other time when the Executive Board may deem an audit advisable, the President shall appoint an Audit Committee for the examination of the books and records of the Treasurer or other Club records. The President shall also make a report at the last meeting in June of the progress of the Club during the past year, including a statement of financial condition of the Club as of that date. The President shall carry on any and all duties of the office of President as directed by the Board and in such a way as to promote the effective operation of the Club.

*Section 2* - The First and Second Vice-Presidents in the order named, shall perform the duties of the office of President during the absence of the President or during a vacancy in that office. Each shall be a member of the Executive Board, shall perform such other duties as the Board may direct.

The current and incoming Chairpersons of the Oklahoma International Exhibition of Photography, if not members of the Executive Board, shall be Ex-officio members of the Board. Ex-officio members of the Board shall serve without vote.

*Section 3* - The Secretary shall keep the minutes of business meetings of the Club and the Executive Board; shall keep and be custodian of the records of the Club; shall conduct the Club's correspondence; and shall perform such other duties as the President or the Board may direct.

*Section 4* - The Treasurer shall act as custodian of all Club funds; shall render bills for dues and acknowledge their receipt; shall, in co-operation with the secretary, provide members with official membership cards; shall pay bills as directed by the Executive Board; shall keep Club funds in a bank approved by the Executive Board; shall keep an account of all receipts and expenditures with written reports therein to the President and Board upon request; and shall perform such other duties as the President of the Board may direct.

*Section 5*- The President shall call frequent meetings of the Executive Board as deemed necessary for the conduct of Club business, but not less often than once a month. Any quorum of five Executive Board members may convene at any time upon the President's failure to call one such meeting a month.

#### **Article V - Duties of Executive Board and Committee**

*Section 1*- It shall be the duty and function of the Executive Board to carry on the routine business and to guide the activities of the Club in such a way as to relieve members of such responsibilities and insofar as possible to eliminate the necessity for transacting business at meetings other than those specified for that purpose.

*Section 2* - The Executive Board, through the President, shall keep the membership informed of the Club's financial status, business affairs, and other undertakings, and shall welcome expressions of opinion by the membership.

*Section 3* - The Executive Board shall delegate duties of the various officers and committees not specifically provided by the Constitution or these By-Laws, and shall charge the President with the duty of administration of the activities of the club, all directives of the Board, and the proper function of all committees.

*Section 4* - The Executive Board shall formulate, or approve, all rules for competitions or other activities of the Club.

#### **Article VI - Suspension of by-Laws**

Any part of these By-Laws may be temporarily suspended upon a majority vote of the membership present and constituting a quorum.

#### **Article VII - Conduct of Meetings**

Should dispute arise over the conduct of any meeting, Robert's "Rules of Order" will apply insofar as they do not conflict with provisions of the Club's Constitution and By-Laws.

Amendments to the Constitution and By-Laws adopted through January, 1995 are incorporated herein.